Title I Compliance

Run Date: 10/29/2026 5:52:38 PM

Location #:	7015	**School Name:**	STELLAR LEADERSHIP ACADEMY
Region:	CHARTER SCHOOLS	**Principal's Name:**	

MISSION STATEMENT

To enhance meaningful engagement, by building access and advocacy in order to build parents' and families' capacity for school and community engagement, in support of measurable improvement in student achievement.

The Title I School-Level PFEP is a shared responsibility, parents and family members will provide input in the update and review of the PFEP and assist in providing high quality instruction for all learners, as evidenced by the school's Annual Parent Meeting About the Benefits of the Title I Schoolwide Program. The PFEP is presented during the Annual Meeting About the Benefits of the Title I Schoolwide Program by an administrator.

Focus Area	Activity/Tasks	Evidence/Timeline	
The School-Level PFEP is a shared responsibility.	The school will present the Title I School-Level PFEP for input, review, and approval by all stakeholders and document the discussion in the Annual Parent Meeting About the Benefits of the Title I Schoolwide Program minutes. The PFEP will be made available to all parents and families upon agreement by all stakeholders.	1. Annual Parent Meeting About the Benefits of the Title I Schoolwide Program minutes includes review and discussion of Title I School-Level PFEP and Title I Budget Allocation.	August 2026 - October 2026

Focus Area	Activity/Tasks	Evidence/Timeline	
Parents/families will assist in providing high quality instruction for all learners.	Jointly develop the Tilte I School-Parent Compact	2. Title I Notification Flyer	August 2026 - June 2027
	Monitor attendance		
	Monitor homework completion	3. Title I School-Parent Compact	
	Participate in decisions relating to the child's education		

INVOLVEMENT OF PARENTS

In an organized, and timely manner, the school will involve parents and family members in the planning, review, and improvement of the Title I Schoolwide Program including involvement in decision-making of how supplemental funds for Title I will be used, as follows:

Focus Area	Activity/Tasks	Evidence/Timeline	
Parent and family engagement in the decision-making process of how Title I Schoolwide Program supplemental funds will be used.	Parents and families will be given the opportunity to provide input in the decision making process of how Title I Schoolwide Program supplemental funds will be used as evidenced in the Annual Parent Meeting About the Benefits of the Title I Schoolwide Program meeting minutes.	Annual Parent Meeting About the Benefits of the Title I Schoolwide Program minutes with discussion of PFEP and Title I Budget Allocation	August 2026 - October 2026
Parent and family engagement in the planning, review, and improvement of Title I Schoolwide Program and Title I School-Level PFEP.	During the Annual Parent Meeting About the Benefits of the Title I Schoolwide Program, parents and families will be encouraged to provide input in the planning, review, and improvement of the Title I Schoolwide Program, including the Title I School-Level PFEP, as evidenced by meeting minutes.		

Title I Compliance

Run Date: 10/29/2026 5:52:38 PM

COORDINATION AND INTEGRATION WITH OTHER FEDERAL PROGRAMS

The school will coordinate and integrate parent and family engagement programs and activities to guide parents on how to help their child at home.

Coordination with Other Programs	Activity/Tasks	Participation in the activity will teach parents to help their children at home are as follows:
☐ Title III (Tutoring for English Learners) if applicable		
☑ Title IX, Project UP-START	Support Services	Resources provided to families in transition will help students overcome barriers to learning.
Migrant		Resources provided to migrant families will help students overcome barriers to learning.

ANNUAL PARENT MEETING ABOUT THE BENEFITS OF THE TITLE I SCHOOLWIDE PROGRAM

The school will conduct the Annual Parent Meeting About the Benefits of the Title I Schoolwide Program to inform parents and families of the school's participation in the Title I Schoolwide Program. During the meeting, the school will provide a description of the Title I Schoolwide Program which will include an explanation about the forms of academic assessments, the school performance data, and the rights of parents. Additionally, the school will document that the communication has been provided to stakeholders, as follows:

Activity/Tasks	Description of Meeting Notice/Invite		Evidence/Timeline	
Notification	☑ Flyers	☑ Electronic Messages	4. Annual Parent Meeting About the Benefits of the Title I Schoolwide Program Flyer in Multiple Languages that include Accessibility/ Accommodations Disclaimer	August 2026 - October 2026
	School Website			

Activity/Tasks	Description of Activity/Tasks Conducted During the Meeting	
Documentation	☑ Title I School-Level PFEP reviewed, discussed and updated with parents and families during the meeting	☑ Documentation verifying meeting attendees
	☑ Meeting agenda includes all required items	☑ Annual Parent Meeting About the Benefits of the Title I Schoolwide Program PowerPoint Presentation (customized throughout)
	☑ Meeting minutes include record of dialogue with parents/families	☑ Parent Feedback Forms discussed and made available (in multiple languages) during the meeting
	☑ Title I Parent Program Notification Letter made available to parents and families	☑ District Advisory Council (DAC)/Parent Advisory Council (PAC) Representative Form (FM-6996) completed and uploaded to the Title I School-Level Compliance Collaboration site
	☑ Title District-level PFEP made available during the meeting	☑ School-Parent Compact reviewed and updated during the meeting

Title I Compliance

Run Date: 10/29/2026 5:52:38 PM

ANNUAL PARENT MEETING ABOUT THE BENEFITS OF THE TITLE I SCHOOLWIDE PROGRAM (Continued)		
Activity/Tasks	**Description of Follow-Up Activity/Tasks**	
Follow-Up	☑ Annual Parent Meeting About the Benefits of the Title I Schoolwide Program Attendance records	
	☑ Meeting minutes uploaded to the Title I School-Level Compliance Collaboration Site	☑ Compilation of Feedback Form Results completed and uploaded to the Title I School-Level Compliance Collaboration site
	☑ Meeting data entered on Monthly Parent and Family Engagement Data Report	☑ Updated School-Parent Compact available to parents and families
	☑ 8. Link of school's website page that includes the following documents in multiple languages: - Title I Notification Flyer - Title I District-Level PFEP - Title I School-Level PFEP - Title I Parent Program Notification Letter - Title I School-Parent Compact - Title I School-Level Parent and Family Engagement Feedback Form - Annual Parent Meeting About the Benefits of the Title I Schoolwide Program PowerPoint (customized throughout) - School Improvement Process (SIP) - Additional resources to support student's at-home learning	
Optional	☐ Meeting photos posted on school website	☐ Evidence of social media post(s)

FLEXIBLE PARENT MEETINGS	
The school will provide activities such as, webinars, workshops, home visits, and other services related to parent and family engagement on a flexible schedule utilizing Title I funds.	
Flexible Meetings	**Meeting/Activiy**
9. Minimum of two (2) flyers in multiple languages, of school based parental activities, with accessibility accommodations and translation services disclaimer (demonstrating flexible meetings at different times of the day)	Annual Parent Meeting About the Benefits of the Title I Schoolwide Program
	Additional meeting at a flexible time

BUILDING CAPACITY		
The school will implement activities that build the capacity for meaningful parent and family engagement. The activities implemented by the school will help to build relationships with the community in order to improve student achievement. Additionally, the school will provide resources and training to assist parents and families to work with their child(ren), and provide other reasonable support for parent and family engagement via the activities below.		
Activity/Tasks	**Tttle of Person Responsible**	**Resources Provided**
Annual Parent Meeting About the Benefits of the Title I Schoolwide Program	Assistant Principal	PowerPoint Presentations
EESAC Meetings	EESAC Chairperson	Flyers
Parent & Family Engagement Workshops	Assistant Principal	PowerPoint Presentations

Title I Compliance

Run Date: 10/29/2026 5:52:38 PM

STAFF DEVELOPMENT

Professional Learning opportunities will be provided to encourage and educate staff, which may include:

• How to value and utilize the contributions of parents and families;
• How to reach out to, communicate with, and work with parents and families as equal partners;
• How to implement and coordinate parent and family programs; and
• How to build upon ties between parents and families and the school.

Activity	Title of Person Responsible	Parent and Family Engagement Focus Area	Documentation
☑ District-sponsored Title I Facilitator/School-site Administrator training sessions	Administrator	Implementing/ Coordinating parent/family programs	Agenda, handouts, PowerPoint presentation, implementation of knowledge gained, and Master Plan Points from the Professional Learning Management System
☑ Community Involvement/Community Liaison Specialists (CIS/CLS) training sessions	CIS/CLS	Implementing/ Coordinating parent/family programs	Agenda, handouts, PowerPoint presentation, implementation of knowledge gained, and Master Plan Points from the Professional Learning Management System
☑ Faculty/Staff training sessions	Assistant Principal	Implementing/ Coordinating parent/family programs	Agenda, handouts, PowerPoint presentation, implementation of knowledge gained, and Master Plan Points from the Professional Learning Management System

OTHER ACTIVITIES

The school will conduct other activities/events/meetings to encourage and support parents and families with more meaningful engagement in the education of their child(ren).

Activity	Title of Person Responsible	Parent & Family Engagement Focus Areas	Evidence of Effectiveness
Annual Parent Meeting About the Benefits of the Title I Schoolwide Program	Assistant Principal	Data Driven Instruction	Minutes
EESAC Meetings	EESAC Chairperson		Minutes

Title I Compliance

Run Date: 10/29/2026 5:52:38 PM

ACCESSIBILITY

The school will provide full opportunities for participation in parent and family engagement activities for all parents and family members. Additionally, the school will share information related to parent and family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents and families understand, as well as provide accessibility accommodations for parents and family members with special needs.

Accessibility Focus Areas	Accommodations	Title of Person Responsible	Evidence of Effectiveness
Language	Translator	UP-START Liaison	Multi-language Materials/Flyers/Handouts with disclaimer
Parents with Special Needs	Sign language interpreter	Teacher	Request for Sign Language Interpreter

COMMUNICATION

The school will provide timely information about the Title I Schoolwide Program, explanation about the curriculum at the school, the forms of assessment used to measure student progress, the achievement levels students are expected to obtain, identify students who are at risk of not meeting state standards on performance standards assessments**,** and provide parents with information regarding their child(ren)'s attendance. If requested by parents, the school will provide opportunities for regular meetings in order to formulate suggestions and to participate, as appropriate, in decision-making related to the education of their child(ren). Additionally, the school will submit comments provided by parents and/or families should the schoolwide plan not be satisfactory.

Communication Focus Areas	Content and Type of Activity		Title of Person Responsible	Evidence of Effectiveness
Title I Notification	Parent Correspondence		Assistant Principal	10. Title I Parent Program Notification letter in multiple languages on District or school letterhead 11. ESSA Four-Week Parent Notification letter in multiple languages or signed disclaimer
Curriculum	Meetings/Workshops/Events/Parent Correspondence		Assistant Principal	12. Evidence of meetings, workshops, events, and/or parent correspondence about the curriculum at the school site, such as Open House.
Assessment/ Achievement Levels	Parent Correspondence and Documentation of Additional Educational Assistance to students identified as not meeting State Standards Click here for more information: https://arda.dadeschools.net/#!/fullWidth/3937		Assistant Principal	13. Evidence of parent correspondence of additional assistance for students not meeting state standards, such as tutoring letters, i-Ready parent reports, and FAST parent reports.
	Visit the Florida Statewide Assessments Portal:	https://flfast.org/fsa.html		
	Information about assessment/achievement levels may also be accessed on the Schoology application located in the Parent Portal.			

Title I Compliance

Run Date: 10/29/2026 5:52:38 PM

COMMUNICATION (Continued)			
Communication Focus Areas	**Content and Type of Activity**	**Title of Person Responsible**	**Evidence of Effectiveness**
Parent Concerns	Official School-Level Title I Parent and Family Engagement Feedback Form	Assistant Principal	Three (3) samples of the Official School-Level Title I Parent and Family Engagement Feedback Form (one sample for each language as applicable: English, Spanish, and Haitian-Creole)

BARRIERS	
Provide a description of any barriers that prevented parents from participating during the previous school year. Describe the steps the school will take for the coming school year to overcome these barriers (with attention to parents/families with disabilities, limited English speakers, students living in unstable housing situations, and parents/families of migrant children) [ESEA Section 1116].	
Barriers Areas	**Plan of Action (Steps)**
Homelessness	Provide stakeholders with information about the Department of Title I Administration's Project Up-Start program. This information increases stakeholder awareness and provides resources to help the neediest students with school enrollment, transportation, free lunch, and case management services. Additionally, the district's Department of Title I Administration resources for identified students and their families include new school uniforms, gift cards, and payment for senior events such as prom and Grad Bash.
Unfamiliar with School System	Stellar Leadership Academy will ensure stakeholder representation and trust by providing clear, accessible communication through regular, timely, and actionable updates through multiple channels (email, phone, social media, in-person and virtual meetings) to reach parents. Stellar Leadership Academy will offer “How-To” Workshops, School Offerings, and quarterly Parent-Student-Teacher Conferences to assist with: • Navigating the student information system and parent portal; • Providing an understanding of report cards and progress reports; • Learning how to request services or accommodations; • Finding cultural support systems; and • Awareness of how to participate in meetings and decision-making for schoolwide improvement and overall programming.

PARENT AND FAMILY FEEDBACK	
Each year, our school encourages parents and families to work in collaboration with the school to develop, review, and revise the Title I School-Level Parent and Family Engagement Plan (PFEP). The PFEP serves as a tool that is used to determine how well our school is partnering with you and promoting your involvement in your child’s education throughout the school. Your feedback is important in helping us in continually improving the PFEP and the parent and family engagement program at our school. We have provided contact information below so that you can learn about the different ways you can be a part of this home school connection. Thank you!	
Title I Compliance Facilitator Name:	Angela G. Kemp
Title I Compliance Facilitator Contact Information:	305-693-2273 ext. 107

This plan is aligned with Section 1116 of the Every Student Succeeds Act

The deadline to submit the Title I School-Level Parental and Family Engagement Plan (PFEP) is Friday, October 30, 2026.